

Davud Dautbasic

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EDUCATION

Florida State University, Tallahassee, Florida
Bachelor of Science, Information Technology

August 2019

Pasco Hernando State College, New Port Richey, Florida
Associates in Arts, Information Technology

June 2017

PROFESSIONAL EXPERIENCE

Solution Skills Inc., Tallahassee, Florida
Database Administrator and Office Technician

March 2018 – Present

- Administered an online database that stored over 1500 specific records, utilizing insert, delete, and update functions.
- Updated database essentials through phpMyAdmin and cPanel.
- Researched information to make a more attractive website that resulted in an increase of sales for the business by 30%.
- Developed manuals for office staff to get familiar with the processes of inputting data into specific databases.
- Documented research and development for various tasks and projects that were assigned.
- Provided remote support to office staff when out of town, mainly for computer software, applications, and printers.

Askev Student Life Center, Florida State University
Building Manager

August 2018 – August 2019

- Assisting students and organizations within the Florida State University campus by helping setup meeting rooms, technical equipment, and leisure activities.
- Managed events happening in main lobby as well as meeting rooms. Providing quality service to organizations that utilize the building including orientation, fraternities/sororities, and registered student organizations.
- Provided audio and video support to committees and organizations within the building. Helped set up meetings in rooms that utilized projectors, audio equipment, and various other technology that assured meetings went well.

SKILLS & LANGUAGES

- JavaScript
- Java
- LAMP
- SQL
- T-SQL
- MongoDB
- HTML/CSS
- Troubleshooting
- Fluent Bosnian

PROJECTS & LEADERSHIP EXPERIENCE

Events Database, IT Project Capstone, Florida State University

January 2019

- Created a full-fledged webpage and database that stored user inputted events that took place in a campus building. The program allowed for users to input, delete, and update events that exist within the database.
- Utilized PHP, HTML, CSS, MySQL, and JavaScript to provide a prototype software that can receive user inputs through a webpage and store them on a SQL database.
- Provided the prototype to employees of the building to test out usability and accessibility of the software.

Company Outreach Group: Tampa, Leadership, Florida State University

December 2018

- Lead a group of 6 members that varied in skills and experience.
- Developed a plan of initiative to reach out to companies and organizations located in the Tampa Bay area in order to have them attend FSU career fairs and present career opportunities to our students.
- Achieved a 6% response rate from companies and organizations contacted and brought new names to future University career fairs and events.

CAMPUS INVOLVEMENT & VOLUNTEERING

FSU ICAMP, Florida State University
Camp Advisor

June 2019 – August 2019

- Assisting instructors with various tasks such as preparing sessions, assisting students, and monitoring progress of assigned projects.
- Demonstrated knowledge on various technology systems and helped set up presentations, computer programs, and software for use by guests, instructors, and students.